REDCap Beginner Webinar FAQs

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Q: After you have added new instruments and/or fields, is there a way to preview what your draft will look like?
A: I generally have the designer open in one window and the record status dashboard open in another so I can click on the form in the RSD and see what my edits look like to users.

Q: If you lock a record can you later unlock it?
A: It depends on your project-level permissions. You can be granted locking and unlocking permissions, as well as permissions that require a passcode to unlock a record.

Q: Do I have to send you any new project every time, or can I just create it in the system, and you will see it?
A: You will need to submit a request for a new project each time.

Q can you edit the forms after you move to live?
A: Yes, you can edit in production. There will be a button at the top of the designer screen that will make the forms editable and you'll hit another button to submit your changes when you're finished. If REDCap detects the change might affect your data, they will send a message to our ticketing system to verify the change before it is completed.